



Board of Directors

Meeting Minutes

June 18, 2019 (1:00 p.m. to 3:00 p.m.)

Location: DPP Offices – 305 Park Ave West, Suite B, Denver, CO 80205

Members in attendance: Mr. Michael Baker (Vice-Chair), Ms. Susan Steele (Secretary/Treasurer), Ms. Erin Brown, Dr. Rebecca Kantor, Ms. Penny May and Ms. Amber Münck

Members on Conference Call: Mr. Chris Daves, Ms. Chris Watney

Members not in attendance: Mr. Zach Hochstadt (Chair), Councilwoman Stacie Gilmore, Ms. Anna Jo Haynes, and Ms. Janice Sinden

Staff in attendance: Ms. Ellen Braun, Dr. Marina M. Mendoza, Mr. Chris Miller, Ms. Tricia Nelson, and Ms. Angeles Ross

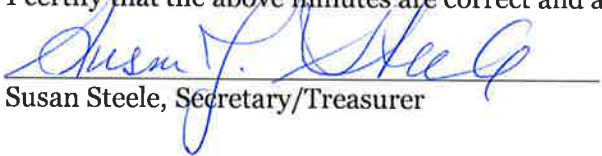
Guests: Ms. Elise Bishop, Mr. Charles Dukes and Ms. Lisa Roy

Agenda Topic	Discussion	Action/Follow-Up/Decision
Call to Order		
Consent Agenda		<p><i>(For Approval)</i></p> <ul style="list-style-type: none"> ▪ May 21, 2019, Board Minutes ▪ April 2019, Financial Statements ▪ May 2019, Statement of Financial Position <p>Ms. Steele motioned to approve the consent agenda; Ms. Münck seconded; All approved.</p>
Program Update	<p><u>Program Update</u> Ms. Braun updated the Board on the current status of the President and CEO transition and the city audit, highlighting the following:</p> <ul style="list-style-type: none"> • Ms. Holguin will begin at DPP on July 15, 2019. The DPP staff has been working on a transition plan outlining the first 60 – 90 days. 	

	<ul style="list-style-type: none"> • DPP and the Rose Community Foundation will host a joint event to celebrate the transition. Following a discussion around the value of co-hosting the event, the Board stressed the importance of DPP hosting the party. • The city auditors are currently in the fieldwork stage of the process. In addition to DPP staff, MetrixIQ and the Denver Early Childhood Council have had data requests and interviews. A formal scope has been received, focusing on the following: <ul style="list-style-type: none"> ○ Administrative and financial operation alignment with applicable legal requirements, including those established in the Denver Revised Municipal Code (D.R.M.C.) and contract terms; ○ Operations alignment with leading management practices for board governance and nonprofit oversight; and ○ Resource management and allocation practices effectively support the program’s mission. 	
<p>Quality Improvement Framework</p>	<p><u>Quality Improvement Framework</u> Mr. Miller presented the recommendations for the 2019-2020 Quality Improvement (QI) Framework, noting the following:</p> <ul style="list-style-type: none"> • Mr. Miller summarized the existing QI Framework and core values, also highlighting the DPP Colorado Shines Rating results in comparison to statewide licensed providers and the DPP Classroom Average Domain results for CLASS®. • Following a two-year quality improvement process mapping, the evaluation committee presented key recommendations as outlined on page 21 of the Board packet. • In addition to the evaluation recommendations, the Quality Initiatives Committee proposed adjustments and additions to the framework. • Mr. Miller outlined the proposed revisions to the QI framework for the 2019-2020 school year as outlined on pages 24 – 26 of the Board packet. Recommendations included substitute/staff release funding, explore and fund early childhood mental health consultation, reduce program achievement award amounts, enhance targeting of classroom materials to identified needs, 	<p>Ms. Münck recommended incorporating the national average for the CLASS® results to provide a comparative benchmark.</p>

	<p>ensure timely utilization of resources, expand teacher achievement award opportunities, and explore a teacher retention bonus.</p> <ul style="list-style-type: none"> The Board discussed several recommendations, including mental health supports for teachers and directors and retention bonus. Ms. Steele requested further exploration into the value and efficacy of retention bonuses. Ms. Münck also presented a lively discussion around what is and what is not DPP's role and lane. <p>The final budget for the QI Contractors for the 2019-2020 academic year will be presented to the Board in August.</p>	<p>Ms. Münck made the motion to approve the 2019-2020 QI Framework as outlined on pages 24 – 26 of the Board packet, with the revision to the last recommendation that DPP will explore mental health resources for teachers and directors; Ms. Brown seconded; All approved.</p>
Adjourn	<p>The July Board of Directors meeting is cancelled. The next Board meeting will be held on August 20.</p>	<p>Ms. Steele motioned to adjourn; Ms. Brown seconded; All approved.</p>

I certify that the above minutes are correct and approved by the Board of Directors.


 Susan Steele, Secretary/Treasurer