



Board of Directors

Meeting Minutes

Date: May 19, 2020 (11:30 p.m. to 1:30 p.m.)

Location: Web-based video conference on Zoom

Members in attendance: Mr. Zach Hochstadt (Chair), Mr. Michael Baker (Vice-Chair), Mr. Chris Daues (Secretary/Treasurer), Councilwoman Stacy Gilmore, Ms. Anna Jo Haynes, Dr. Rebecca Kantor, Ms. Penny May, Ms. Amber Münck, Ms. Janice Sinden, Ms. Susan Steele and Ms. Chris Watney

Member not in attendance: Ms. Erin Brown

Staff in attendance: Ms. Elsa Holguín, Ms. Ellen Braun, Dr. Marina M. Mendoza, Mr. Chris Miller, Ms. Tricia Nelson and Ms. Michelle Blubaugh

Guests in attendance: Mr. Martin Flahive, Ms. Priscilla Hopkins, Dr. Vi-Nhuan Le, Mr. Rob McDaniel, Dr. Amy Roberts, Dr. Diana Schaack, Dr. Jen Schroeder, Ms. Anne Wacker and Ms. Dionne Williams

Agenda Topic	Discussion	Action/Follow-Up/Decision
Welcome		
Consent Agenda <i>(for approval)</i>		<p><i>(For Approval)</i></p> <ul style="list-style-type: none"> ▪ April 21, 2020, Board Minutes ▪ March 2020, Financial Statements ▪ April 2020, Statement of Financial Position <p>Ms. May motioned to approve the consent agenda; Ms. Watney seconded; All in favor, motion approved.</p>
Quality Assurance	<u>Quality Assurance Program Presentation</u>	

<p>Program Presentation</p>	<p>Mr. Flahive presented a summary of findings and recommendations for the Denver Preschool Program’s Quality Assurance Program for the 2018-2019 program year.</p> <p>Ms. Steele inquired about the prevalence of these issues beyond the sample reviewed annually. Staff indicated the training supports for providers to better understand policy requirements.</p>	
<p>Evaluation Presentations</p>	<p><u>Evaluation Presentations</u></p> <ul style="list-style-type: none"> • Dr. Roberts, Director of Early Childhood Initiatives at the Butler Institute for Families, presented the highlights from the 2018-2019 Operations Evaluation Reports, highlighting the key areas of focus: <ul style="list-style-type: none"> ○ Quality Improvement Fidelity Evaluation ○ Gap Scholarship Evaluation ○ Family Surveys and Interviews ○ Provider Surveys and Interviews • Dr. Li, Senior Research Scientist at the National Opinion Research Center (NORC) presented highlights from the Denver Preschool Program’s Child Outcomes Evaluation outlining the two primary questions of the evaluation: <ul style="list-style-type: none"> ○ Does DPP increase participants’ cognitive, social-emotional, and executive functioning outcomes? ○ How can we be sure any observed gains are due to DPP? <p>The Board discussed DPP’s communication strategy for getting the results of the evaluations to the research community and the public to share DPP’s work.</p>	
<p>Revenue Scenario Presentation</p>	<p><u>Revenue Scenario Presentation</u></p> <p>Mr. McDaniel from MetrixIQ presented a Review of the Scenario Presentation, highlighting the following:</p> <ul style="list-style-type: none"> • Due to the current economic situation, a review will be presented monthly to better understand the impact to the Denver Preschool Program. 	

	<ul style="list-style-type: none"> • The City Chief Financial Officer Presented an updated overview on the current economic status, a summary of that presentation will be provided at the next meeting. • The current emerging trends and the best-case and worst-case scenario details were outlined for the Board. • Mr. McDaniel updated the Board on the monthly volatility of sales and use tax, which is influenced significantly by the holiday shopping season and six specific tax codes including motor vehicles, manufacturing and construction. <p>The current pro forma for the Denver Preschool Program indicates a four-year reserves usage between \$6.8 million and \$28.4 million depending on the best- and worse-case tax collections.</p>	
<p>Contract Amendments <i>(for approval)</i></p>	<p><u>Contract Amendments</u> Dr. Mendoza informed the Board that three contractors require formal amendments, which are outlined below:</p> <ul style="list-style-type: none"> • MetrixIQ: : <ul style="list-style-type: none"> ○ Request to execute the option to extend the contract for one year. ○ Requesting streamlined updates to the DPP attendance processing including requiring providers to submit attendance through a DPPEnroll portal powered by MetrixIQ. ○ Streamlining the Rising 4’s Program. ○ Streamlining the Gap Scholarship Program. • Butler Institute for Families: <ul style="list-style-type: none"> ○ Request a no-cost extension and reduction in scope of work. • National Opinion Research Center (NORC): <ul style="list-style-type: none"> ○ Request a no-cost extension and reduction in scope of work. 	<p>Ms. Haynes motioned to approve the MetrixIQ contract amendment; Councilwoman Gilmore, seconded; All in favor, motion approved.</p> <p>Ms. Watney motioned to approve the Butler contract amendment; Mr. Baker seconded; All in favor, motion approved.</p> <p>Ms. Steele motioned to approve the NORC contract amendment; Ms. May seconded; All in favor, motion approved.</p>
<p>COVID-19 Response Update</p>	<p>COVID-19 Response Update The Denver Preschool Program (DPP) launched a survey to learn more about the experiences of our community providers during the COVID-19</p>	

	<p>pandemic stay-at-home order. Ms. Holguín highlighted the results of the survey:</p> <ul style="list-style-type: none"> • The survey had an 80 percent response rate. • Nearly half of the providers expressed concern about permanently closing or were uncertain about their sustainability. <p>Only 10 percent of providers furloughed or laid off teachers, 32 percent reduced teacher pay, and 58 percent reported still paying teachers a full rate of pay.</p>	
Executive Session - Contracts	<p><u>Executive Session - Contracts</u> The Board entered Executive Session to discuss DPP business.</p>	Dr. Kantor motioned to move to executive session; Ms. Münck seconded; All in favor, motion approved.
Denver Public Schools Tuition Credit Agreement	<p><u>The 2020-2021 Tuition Credit Agreement Memo for the Denver Public Schools will be sent on or before June 1, 2020.</u></p>	Dr. Kantor motioned to approve Option B for the DPS Tuition Credit Agreement; Ms. Münck seconded; All in favor, motion approved.
Adjourn		Ms. Steele motioned to adjourn; Ms. May seconded; All in favor, motion to adjourn approved.

I certify that the above minutes are correct and approved by the Board of Directors.

Daues, Chris, Secretary/Treasurer