

DPP Family Enrollment Process

Enroll in a DPP participating preschool

Family completes DPP application with required documentation:

- ☐ Proof of living in the City & County of Denver (an affidavit can be provided)
- ☐ Proof of child's age (4-years-old by October 1)
- ☐ Proof of income* (an affidavit can be provided)
 - *A family may opt out of providing income documentation and receive the minimal tuition credit.

Completed applications are submitted to DPP via mail, fax or email:

P.O. Box 40037 Denver, CO 80204-0037

Fax: (303) 295-1750 Email: application@dpp.org

DPP reviews applications and calculates tuition credit award based on household income and household size, as well as provider quality rating and hours of attendance

If application is incomplete or not approved, DPP will follow up with the family

Families and providers are notified of amount of tuition credit award approval date

Tuition credit is paid to the provider on a monthly basis once attendance reports are submitted to DPP. The one-page attendance reports include each DPP child's name, the number of days they were scheduled to attend and the number of days attended